Expiry Date Skill Rubric

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key:  **1** Physical Assistance **2** Verbal Prompt **3** Visual Prompt **4** Independent

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task** | **1** | **2** | **3** | **4** |
| Greets workers in store |  |  |  |  |
| Asks for the day’s job assignment |  |  |  |  |
| Locates and gets equipment needed for job |  |  |  |  |
| Locates aisle where items are to be checked |  |  |  |  |
| Reads expiry dates in different formats i.e. (mm/dd/yyy or yy/mm/dd) |  |  |  |  |
| Knows difference between expiry date and product code |  |  |  |  |
| Makes correct decision to remove or keep item on the shelf |  |  |  |  |
| Re-stalks items to shelf when needed |  |  |  |  |
| a) Products lined up with labels facing front |  |  |  |  |
| b) Products re-stacked above the proper identification tag |  |  |  |  |
| Able to visually scan expiry dates where possible |  |  |  |  |
| Lets supervisor know when leaving and job is completed |  |  |  |  |
|  | | | | |
| Social Skills | | | | |
| Completes Appearance self-check |  |  |  |  |
| Follows Instructions |  |  |  |  |
| Pleasant cooperative attitude |  |  |  |  |
| Verbally interacts with others |  |  |  |  |
| Looks at person when speaking or when being spoken to |  |  |  |  |
| Stands at appropriate distance |  |  |  |  |
| Speaks without interrupting others |  |  |  |  |
| Speaks in appropriate tone |  |  |  |  |
| Asks questions when needed |  |  |  |  |

Comments: