Park View Manor Skill Rubric

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key:  **1** Physical Assistance **2** Verbal Prompt **3** Visual Prompt **4** Independent

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task** | **1** | **2** | **3** | **4** |
| Uses map of seating arrangement |  |  |  |  |
|  | | | | |
| Sets Table | | | | |
| Locates knife, fork, and spoon |  |  |  |  |
| Places fork on left side of placemat |  |  |  |  |
| Places knife on right side of placemat (cutting edge facing in) |  |  |  |  |
| Places spoon on right side of knife |  |  |  |  |
| Places cup above spoon, handle out |  |  |  |  |
| Places glass to the left of the cup |  |  |  |  |
| Holds cup/glass by base or handle |  |  |  |  |
|  | | | | |
| Serves beverages | | | | |
| Locates correct beverage |  |  |  |  |
| Pours to correct fill-line |  |  |  |  |
| Walks around table to right hand side of correct seat |  |  |  |  |
| Looks and smiles at person when serving |  |  |  |  |
|  | | | | |
| Social Skills | | | | |
| Completes Appearance self-check |  |  |  |  |
| Follows Instructions |  |  |  |  |
| Pleasant cooperative attitude |  |  |  |  |
| Verbally interacts with others |  |  |  |  |
| Looks at person when speaking or when being spoken to |  |  |  |  |
| Stands at appropriate distance |  |  |  |  |
| Speaks without interrupting others |  |  |  |  |
| Speaks in appropriate tone |  |  |  |  |
| Asks questions when needed |  |  |  |  |

Comments: